

## **Before Starting the Project Listings for the CoC Priority Listing**

**The FY 2017 CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be submitted prior to the CoC Program Competition deadline as required by the FY 2017 CoC Program Competition NOFA.**

The FY 2017 CoC Priority Listing includes the following:

- Reallocation forms – must be fully completed if the CoC is reallocating eligible renewal projects to create new projects as described in the FY 2017 CoC Program Competition NOFA.
- New Project Listing – lists all new project applications created through reallocation and the permanent housing bonus that have been approved and ranked or rejected by the CoC.
- Renewal Project Listing – lists all eligible renewal project applications that have been approved and ranked or rejected by the CoC.
- UFA Costs Project Listing – applicable and only visible for Collaborative Applicants that were designated as a Unified Funding Agency (UFA) during the FY 2017 CoC Program Registration process. Only 1 UFA Costs project application is permitted and can only be submitted by the Collaborative Applicant.
- CoC Planning Project Listing – Only 1 CoC planning project is permitted per CoC and can only be submitted by the Collaborative Applicant.
- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- All new and renewal projects must be approved and ranked or rejected on the Project Listings.
- Collaborative Applicants are responsible for ensuring all project applications are accurately appearing on the Project Listings and there are no project applications missing from one or more Project Listings.
- If a project application(s) is rejected by the CoC, the Collaborative Applicant must notify the affected project applicant(s) no later than 15 days before the CoC Program Competition application deadline outside of e-snaps and include the reason for rejection.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND re-rank the project application BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on the CoC Training page of the HUD Exchange at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

## 1A. Continuum of Care (CoC) Identification

**Instructions:**

The fields on this screen are read only and reference the information entered during the CoC Registration process. Updates cannot be made at this time. If the information on this screen is not correct, contact the HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/ask-a-question/>.

**Collaborative Applicant Name:** Inter-County Community Council

## 2. Reallocation

**Instructions:**

For guidance on completing this form, please reference the FY 2017 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**2-1. Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2018 into one or more new projects?** Yes

### 3. Reallocation - Grant(s) Eliminated

**CoCs that are reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2017 CoC Program Competition NOFA – may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating eligible renewal projects entirely must identify those projects on this form.**

<b>Amount Available for New Project: (Sum of All Eliminated Projects)</b>				
\$36,217				
<b>Eliminated Project Name</b>	<b>Grant Number Eliminated</b>	<b>Component Type</b>	<b>Annual Renewal Amount</b>	<b>Type of Reallocation</b>
2016 FY Conifer T...	MN0177L5K061603	TH	\$36,217	Regular

### 3. Reallocation - Grant(s) Eliminated Details

**Instructions:**

For guidance on completing this form, please reference the FY 2017 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**\* 3-1. Complete each of the fields below for each eligible renewal grant that is being eliminated during the FY 2017 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2017 Grant Inventory Worksheet to ensure all information entered on this form is accurate.**

**Eliminated Project Name:** 2016 FY Conifer Transitional Housing

**Grant Number of Eliminated Project:** MN0177L5K061603

**Eliminated Project Component Type:** TH

**Eliminated Project Annual Renewal Amount:** \$36,217

**3-2. Describe how the CoC determined that this project should be eliminated and include the date the project applicant was notified. (limit 750 characters)**

This project was on a Project Retention Plan in early 2016 for performance concerns (i.e. low housing stability & high returns to homelessness). The project completed all steps in the plan including; financial management meeting, Core Principles trainings, and housing stability case management case consult on negative exits. The retention plan resulted in improved housing retention strategies, but the project still struggled with moving persons from a fixed site to market rate housing in the tight housing market. The Rank Committee reviewed FY'16 project performance and found no change so recommended the project for reallocation. The Project was notified on September 5th of the recommendation and on September 11th of the CoC Vote. The project was also present at the September 11th CoC meeting and did not object to reallocation.

## 4. Reallocation - Grant(s) Reduced

**CoCs that are reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2017 CoC Program Competition NOFA – may do so by reducing one or more expiring eligible renewal projects. CoCs that are reducing eligible renewal projects entirely must identify those projects on this form.**

Amount Available for New Project (Sum of All Reduced Projects)					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
This list contains no items					

## 5. Reallocation - New Project(s)

**Collaborative Applicants must complete each field on this form that identifies the new project(s) the CoC created through the reallocation process.**

Sum of All New Reallocated Project Requests  
(Must be less than or equal to total amount(s) eliminated and/or reduced)

\$36,217				
Current Priority #	New Project Name	Component Type	Transferred Amount	Reallocation Type
4	Coordinated ...	SSO	\$36,217	Regular

## 5. Reallocation - New Project(s) Details

### Instructions:

For guidance on completing this form, please reference the FY 2017 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**5-1. Complete each of the fields below for each new project created through reallocation in the FY 2017 CoC Program Competition. For list of all eligible types of new projects that may be created through the reallocation process, see the FY 2017 CoC Program Competition NOFA.**

**FY 2017 Rank (from Project Listing):** 4

**Proposed New Project Name:** Coordinated Entry - Northwest

**Component Type:** SSO

**Amount Requested for New Project:** \$36,217



## 6. Reallocation: Balance Summary

### Instructions

For guidance on completing this form, please reference the FY 2017 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**6-1 Below is a summary of the information entered on the eliminated and reduced reallocation forms. The last field on this form, “Remaining Reallocation Balance” should equal zero. If there is a positive balance remaining, this means the amount of funds being eliminated or reduced are greater than the amount of funds request for the new reallocated project(s). If there is a negative balance remaining, this means that more funds are being requested for the new reallocated project(s) than have been reduced or eliminated from other eligible renewal projects.**

### Reallocation Chart: Reallocation Balance Summary

Reallocated funds available for new project(s):	\$36,217
Amount requested for new project(s):	\$36,217
Remaining Reallocation Balance:	\$0

## Continuum of Care (CoC) New Project Listing

**Instructions:**

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Project Listing Instructional Guide", both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>.

To upload all new project applications that have been submitted to this CoC Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of new projects submitted that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted and appear on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

**EX1\_Project\_List\_Status\_field** List Updated Successfully

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PH/Realloc	PSH/RRH	Expansion
2017FY Conifer Tr...	2017-09-20 11:35:...	Joint TH & PH-RRH	Bi-County Communi...	\$39,175	1 Year	3	PH Bonus		
Northwest Coordin...	2017-09-20 15:45:...	SSO	Tri-Valley Opport...	\$36,217	1 Year	4	Reallocati on		

## Continuum of Care (CoC) Renewal Project Listing

**Instructions:**

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Project Listing Instructional Guide", both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>.

To upload all renewal project applications that have been submitted to this Renewal Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of renewal projects that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted and appear on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

**The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.**

**The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.**

### EX1\_Project\_List\_Status\_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type
VIP Transitional ...	2017-08-24 11:23:...	1 Year	Violence Interven...	\$21,656	1		TH
2017FY AI Permane...	2017-08-22 16:49:...	1 Year	Bi-County Communi...	\$60,437	8	PSH	PH
2017FY Conifer Tr...	2017-08-22 16:48:...	1 Year	Bi-County Communi...	\$36,217	X		TH
VIP-RRH-2017	2017-08-24 11:20:...	1 Year	Violence Interven...	\$33,938	2	RRH	PH

MN HMIS Northwest	2017-08-24 15:49:...	1 Year	Institute for Com...	\$10,658	7		HMIS
Tri-Valley PSH 2017	2017-08-24 18:19:...	1 Year	Tri-Valley Opport...	\$123,206	6	PSH	PH
2017FY Beltrami P...	2017-08-22 16:48:...	1 Year	Bi-County Communi...	\$109,254	10	PSH	PH
2017FYBeltrami Ch...	2017-08-22 16:47:...	1 Year	Bi-County Communi...	\$22,561	12	PSH	PH
ICCC 2017 Permane...	2017-09-01 09:29:...	1 Year	Inter-County Com...	\$39,433	11	PSH	PH
Cornerstone 2017	2017-08-31 20:21:...	1 Year	Hubbard HRA	\$34,803	5		TH
Evergreen Youth P...	2017-09-18 10:31:...	1 Year	Evergreen Youth &...	\$160,755	9	PSH	PH

## Continuum of Care (CoC) Planning Project Listing

### Instructions:

Prior to starting the CoC Planning Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Project Listing Instructional Guide," both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>.

To upload the CoC planning project application that has been submitted to this CoC Planning Project Listing, click on the "Update List" button. This process may take a few minutes as the project will need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

Only one CoC Planning project application can be submitted by a Collaborative Applicant and must match the Collaborative Applicant information on the CoC Applicant Profile. Any additional CoC Planning project applications must be rejected.

### EX1\_Project\_List\_Status\_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Comp Type
MN-506 Planning P...	2017-09-20 09:00:...	1 Year	Inter- County Com...	\$19,588	CoC Planning Proj...

## Funding Summary

### Instructions

For additional information, carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide", both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>.

This page contains the total budget summaries for each of the project listings for which the Collaborative Applicant approved and ranked or rejected project applications. The Collaborative Applicant must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount the Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
<b>Renewal Amount</b>	\$616,701
<b>New Amount</b>	\$75,392
<b>CoC Planning Amount</b>	\$19,588
<b>Rejected Amount</b>	\$36,217
<b>TOTAL CoC REQUEST</b>	<b>\$711,681</b>

## Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan	Yes	Certificate of Co...	09/19/2017
FY 2017 Rank (from Project Listing)	No	FY 2017 Rank - MN...	09/19/2017
Other	No	GIW MN 506	09/19/2017
Other	No		

## **Attachment Details**

**Document Description:** Certificate of Consistency MN-506 State

## **Attachment Details**

**Document Description:** FY 2017 Rank - MN 506

## **Attachment Details**

**Document Description:** GIW MN 506

## **Attachment Details**

**Document Description:**



## Submission Summary

**WARNING: The FY2017 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.**

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Page	Last Updated
<b>Before Starting</b>	No Input Required
<b>1A. Identification</b>	07/19/2017
<b>2. Reallocation</b>	09/18/2017
<b>3. Grant(s) Eliminated</b>	09/22/2017
<b>4. Grant(s) Reduced</b>	No Input Required
<b>5. New Project(s)</b>	09/18/2017
<b>6. Balance Summary</b>	No Input Required
<b>7A. CoC New Project Listing</b>	09/20/2017
<b>7B. CoC Renewal Project Listing</b>	09/19/2017

<b>7D. CoC Planning Project Listing</b>	09/20/2017
<b>Funding Summary</b>	No Input Required
<b>Attachments</b>	09/19/2017
<b>Submission Summary</b>	No Input Required

# Certification of Consistency with the Consolidated Plan

U.S. Department  
of Housing and  
Urban  
Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: Northwest Minnesota Continuum of Care (MN-506)

Project Name: Tri-Valley PSH, Evergreen Youth Permanent Supportive Housing Consolidated (Evergreen YFS), ,  
VIP Rapid Re-Housing (Violence Intervention Project), Cornerstone TH, AI Permanent Supportive  
Housing (BI-CAP), Conifer TH-RHH (BI-CAP), Beltrami Chronic PSH (BI-CAP), Beltrami Permanent  
Supportive Housing (BI-CAP), HMIS Northwest (ICA), VIP Transitional Housing (Violence Intervention  
Project), ICCC Permanent Supportive Housing (Intercounty Community Council), Northwest Planning  
(ICCC), NW Coordinated Entry (Tri-Valley)

Location of the Project: Northwest Minnesota

Name of the Federal  
Program to which the  
applicant is applying: Continuum of Care Homeless Assistance

Name of  
Certifying Jurisdiction: State of Minnesota

Certifying Official  
of the Jurisdiction  
Name: Jane Lawrenz

Title: Manager DHS Housing Division

Signature: Jane Lawrenz

Date: 9/18/2017

## Northwest MN Continuum of Care 2017 HUD CoC Rank and Tier

Approved 9/11/17

Tier	CoC Rank	Score	Project	Request
Tier 1	1	99%	VIIP Transitional Housing	\$21,656
	2	93%	VIP RRH	\$33,938
	3	93%	Conifer TH-RRH	\$39,175
	4	91%	Coordinated Entry	\$36,217
	5	90%	Cornerstone	\$34,803
	6	86%	Tri-Valley PSH	\$123,206
	7	85%	HMIS	\$10,658
	8	84%	AI Permanent Supportive Housing	\$60,437
	9	83%	Evergreen Youth PSH Consolidated	\$160,755
Straddled	10	83%	Beltrami Permanent Supportive Housing	\$109,254
Tier 2	11	82%	ICCC Permanent Supportive Housing	\$39,433
	12	80%	Beltrami Chronic Permanent Supportive Housing	\$22,561
Total				\$692,093

CoC Rank	Score	Project	Request
Not Accepted	78%	Conifer Transitional Housing - 2017	\$36,217