

COORDINATED ENTRY RECEIPT

This receipt is proof that you have completed a VI-SPDAT and supplemental assessment in our region.

ASSESSING AGENCY	Assessor: Agency:	Email: Phone:
SIGNATURE		Date:

RECIPIENT NAME	DATE OF ASSESSMENT	YOU ARE ELIGIBLE FOR THE FOLLOWING TYPE OF HOUSING:
		<input type="checkbox"/> Transitional Housing <input type="checkbox"/> Rapid Re-housing <input type="checkbox"/> Long-Term Homeless <input type="checkbox"/> Permanent Supportive Housing
Minnesota HMIS Release of Information was signed? <input type="checkbox"/> Yes <input type="checkbox"/> No		

What you need to know:

1. This receipt places your household on a housing list for ALL homeless programs in the Northwest Minnesota region. You do not need to contact each program separately.
2. There is no need to regularly inquire where you are on the list as the list is a priority list, not a wait list. This means persons are selected for open units based on need and eligibility versus first-come first-serve criteria.
3. It is your responsibility to let me or my agency know if your contact information or housing status changes (i.e. if you no longer need housing or are evicted from housing). We will try and contact you if selected, but there will be a short response time to accept or decline the offer. If we cannot reach you, another household will be selected.
4. If your household is selected, you will still be required to verify your eligibility AND find a landlord willing to rent to you. Agencies can help with limited housing search (i.e. search suggestions, rental lists). If you are selected for a fixed site program (Conifer, Cornerstone) the property managers will still do a background check. Fixed site projects have less strict entry requirements, but still require background checks to help assure the safety of other tenants.
5. You have the right to turn down an offer of housing. Your household will remain on the Northwest Priority list, but there is not guarantee when your name will be selected the next time. Valid reasons to turn down housing are: location, type (wanting fixed vs. scattered site), or conflict with the agency.
6. Finally, due to the high demand for housing and limited program openings, wait times vary from 1 week to months or even a year. You are encouraged to continue to seek out other non-homeless options (job training, emergency assistance, public housing, food baskets, social services, etc.).

TYPE OF HOUSING	DESCRIPTION	
Transitional Housing	<ul style="list-style-type: none"> Housing with support services for up to 24 months. For persons <u>in transition</u> who will be successful with short-term assistance. A Housing Stability Plan is required. 	
Rapid Re-Housing	<ul style="list-style-type: none"> Housing with support services for short term (0-3 months), medium term (4-8) months or long-term (9-24 months) For persons who will be successful with short-term assistance, with ability to maintain stability after assistance ends. 	
Long-Term Homeless	<ul style="list-style-type: none"> Housing with limited support services for up to 5 years. 	
Permanent Supportive Housing	<ul style="list-style-type: none"> Housing with support services without a timeline (if eligibility criteria and needs exist). For persons with a disability coming from homelessness. Some programs may also require chronic homeless status. 	

THANK YOU AND PLEASE REMEMBER TO UPDATE YOUR CONTACT INFORMATION IF IT CHANGES!